

Scrub
 Anaesthetics
 Recovery
 Mental Health
 A & E
 ITU/HDU
 General Nursing
 Midwifery
 AHPs

Personal details

<input type="text"/>	title	<input type="text"/>	surname
<input type="text"/>	forename	<input type="text"/>	middle name(s)
<input type="text"/>	date of birth	<input type="checkbox"/>	male <input type="checkbox"/> female
<input type="text"/>	house name or no.	<input type="text"/>	street
<input type="text"/>	town	<input type="text"/>	county
<input type="text"/>	postcode	<input type="text"/>	country
<input type="text"/>	tel home	<input type="text"/>	tel mobile
<input type="text"/>	email address		

Emergency contact

<input type="text"/>	name	<input type="text"/>	tel home
<input type="text"/>	relationship to you	<input type="text"/>	tel mobile
<input type="text"/>	email		

Professional qualification

<input type="text"/>	primary qualification
<input type="text"/>	place obtained
<input type="text"/>	date obtained
<input type="checkbox"/>	are you able to provide the certificate? <input type="checkbox"/> yes <input type="checkbox"/> no

Professional registration

Please provide details of your professional registration below;

<input type="checkbox"/>	HCPC – reg number	<input type="checkbox"/>	NMC – reg number	<input type="checkbox"/>	NA
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Personal details

<input type="text"/>	date of last appraisal	<input type="text"/>	date of upcoming appraisal
<input type="text"/>	name of appraiser	<input type="text"/>	position and grade
<input type="text"/>	location of appraisal		
<input type="text"/>	If you are subject to Revalidation, please inform us of your revalidation date below;		
<input type="text"/>	revalidation date		

Professional indemnity insurance

<input type="text"/>	insurance provider
<input type="text"/>	insurance policy number
<input type="text"/>	expiry date

Eligibility to work in the UK

do you hold a British passport?	<input type="checkbox"/> yes <input type="checkbox"/> no
nationality	
passport expiry date	
If you do not hold a British/EU passport, please state below which visa you hold;	
visa type	
expiry date	
any work restrictions?	<input type="checkbox"/> yes <input type="checkbox"/> no

Professional references

Please provide the names and contact details of all referees who you have worked with in the last 3 years as detailed by location on your CV. Referees must be able to comment on your skills and ability. Please ensure you provide professional contact details or this may delay your registration with us. Referees must have worked in a Senior position to you.

Please be aware that we are required to obtain references on an annual basis. If you require more space for references, please request a referee details form.

Reference 1

organisation	
referee name	job title
grade/band	dates employed to/from (month/year)
professional email	telephone

are you happy for us to contact the referee immediately? yes no

Reference 2

organisation	
referee name	job title
grade/band	dates employed to/from (month/year)
professional email	telephone

are you happy for us to contact the referee immediately? yes no

Payment information

national insurance number		
do you wish to nominate an umbrella company?	<input type="checkbox"/> yes (please name)	<input type="checkbox"/> no
do you wish to work as a limited company?	<input type="checkbox"/> yes (please name)	<input type="checkbox"/> no
please provide a copy of your: (please tick)		
<input type="checkbox"/> VAT certificate	<input type="checkbox"/> certificate of incorporation	
<input type="checkbox"/> corporation tax details	<input type="checkbox"/> certificate of insurance	
<input type="checkbox"/> company bank details	<input type="checkbox"/> PAYE registration numbers	

Disclosure & barring service

Due to the nature of the work that you are applying for, you are exempt from the provision of section 4 (2) of the Rehabilitation of Offenders Act 1974 by the virtue of the Rehabilitation of Offenders Act 1974 (Exceptions order 1975). Applicants are therefore not entitled to withhold information about convictions which for other purposes are then 'spent' under the provision of the Act, and in the event of employment, any failure to disclose such convictions could result in disciplinary action, including dismissal. Any information given will be kept confidential and will only be considered in relation to the application for positions to which the order applies.

- do you have any convictions, cautions, reprimands or final warnings? yes no
- have you had a Police check completed from another country within the last 6 months? If so, please provide a copy. yes no
- have you ever been suspended or are you currently under investigation by an NHS Trust, professional body or any other organisation? yes no
- have you ever had an Enhanced Disclosure and Barring Service (DBS) check? (formerly Criminal Records Bureau check or CRB) yes no
- have you lived and/or worked outside of the UK for a period of 3 months or more in the last 5 years? yes no

If your DBS is part of the annual update service, you will need to provide us with a full, clear copy of your certificate; this will enable us to complete the online check. If you do not have a DBS certificate that is part of the annual update service, then we will need to complete a new check on your behalf. Please contact your recruitment team to check the process for completing the DBS application online.

We strongly recommend that you join the DBS annual update service. This will alleviate the need to complete a new check for you every year. We will be happy to provide more information regarding the DBS update service should you require it

Declarations

Working time directive

The Working Time Regulations 1998 limits an employee's average weekly working time to 48 hours per week, unless the employee agrees to work outside of that limit. Genepool wish to have an agreement with candidates which includes:

- The working time regulations (48hr working week) will not apply to candidates
- Candidates may terminate the agreement by providing Genepool with four weeks written notice.

Under the regulations, Genepool will keep records relating to candidates working time and will do so regardless of candidate's acceptance of the proposed agreement above. If you accept the above agreement, **please sign below:**

X _____

Staff handbook

As part of your registration you will have received a Genepool Staff handbook. It is your responsibility to familiarise yourself with its contents. By ticking below you confirm that you have received the Handbook;

I can confirm that I have received, read and understood each section of the candidate handbook

I _____ can confirm that I have completed this application form fully and to the best of my knowledge. I confirm that all information provided to Genepool Personnel Ltd is true and genuine and should any of my details change I am aware that it is my responsibility to update Genepool Personnel Ltd immediately. I understand that the information I have provided on this form will be processed by Genepool Personnel Ltd and used for registration, compliance and placement purposes only under the General Data Protection Regulations Law (GDPR) .

1. I confirm that I am not aware of any condition, medical or otherwise, which would affect or limit my employment or performance, other than those I have previously declared.
2. I confirm that I have the right to work in the UK, and if this right to work expires or changes I will inform Genepool Personnel Ltd immediately.
3. I confirm that I am happy for Genepool Personnel Ltd to apply for and obtain a Disclosure and Barring Service (DBS) check on my behalf when necessary, or complete the online update status check on my disclosure as and when they deem necessary.
4. I understand that if I am subject to any police charges, cautions or convictions, I must inform Genepool Personnel Ltd immediately.
5. I agree to my personal information being made available for audit purposes to all relevant third parties. This applies to all of my personal documentation including my DBS, Right to Work, Occupational health and Reference checks.
6. I confirm that I have received, read and understood the Genepool Staff handbook and I have familiarised myself with its contents. I will abide by the standards set out in the staff handbook whilst on all assignments through Genepool Personnel Ltd.
7. I confirm that I am not currently under any investigation, or currently suspended, by my professional body or being investigated by my current or previous employer. I will inform Genepool Personnel Ltd if I am under investigation or suspended by my professional regulatory body or employer at any point whilst on assignment through them.
8. I confirm that I have received a copy of the Genepool terms and conditions which are mine to keep, and furthermore that I have read those terms and conditions and agree to abide by them.
9. I give permission to Genepool to check and verify the training certificates provided by me during registration.
10. I declare that the information I have provided to Genepool Personnel Ltd is true and genuine and has not been provided with any intention to mislead.

Signature

Print name

Date